



Last Name		First Name		Middle Name		Maiden or Prior Name		
Date	Date of Birth		Age Group (14-17) <input type="checkbox"/>		(18-24) <input type="checkbox"/>	(25-54) <input type="checkbox"/>	(55+) <input type="checkbox"/>	
Ethnic group: Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Native Hawaiian/Other Pacific <input type="checkbox"/> Asian <input type="checkbox"/> White <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Other (describe):								
Home Address			Suite/Apt/Bldg	City		County	State	Zip Code
Mailing Address (If Different from Above)				Suite/Apt/Bldg	City		State	Zip Code
Please check preferred method of contact.								
Home Phone <input type="checkbox"/>	Business Phone <input type="checkbox"/>		Cell Phone <input type="checkbox"/>		Fax Number <input type="checkbox"/>	E-Mail Address <input type="checkbox"/>		
Employer				Occupation				
Employer Address			Suite	City		State	Zip Code	
Emergency Contact								
Name		Phone		Relationship				
Street Address		Apt/Bldg	City		State	Zip Code		
Experience (Please relate any experience you feel would help make you a successful Red Cross volunteer.)								
Drivers License State and Number and Current Professional Licenses if applicable.								
Type		Number			State	Expiration Date		
Type		Number			State	Expiration Date		
Education (Students indicate current school)								
Institution Name		City/State		Degree/Major		Date Attended/Graduated		
Fluent Language Skills (Include sign language)								
Other Skills (Computer, etc.)								
Volunteer Opportunities (Please check all that interest you)								
<input type="checkbox"/> CPR/First Aid Ed.	<input type="checkbox"/> International Services	<input type="checkbox"/> Casework	<input type="checkbox"/> Blood Pressure Screening	<input type="checkbox"/> Water Safety	<input type="checkbox"/> Armed Forces	<input type="checkbox"/> Data Entry	<input type="checkbox"/> Speakers Bureau	
<input type="checkbox"/> Disaster Services	<input type="checkbox"/> Events/Projects	<input type="checkbox"/> Public Relations	<input type="checkbox"/> Other _____	<input type="checkbox"/> Administrative	<input type="checkbox"/> Youth Programs	<input type="checkbox"/> Fund Raising		

Availability	<input type="checkbox"/> Short Term	<input type="checkbox"/> Long Term
<input type="checkbox"/> Weekdays	<input type="checkbox"/> Evenings	<input type="checkbox"/> Weekends
Previous Red Cross Experience		
Have you ever worked as a Red Cross employee? (If yes, give position, dates, and location.)		
Have you ever worked as a Red Cross volunteer? (If yes, give function, dates, and locations.)		
Have you ever held any Red Cross certification? (If yes, please list with dates)		
A “yes” answer to the following italicized questions does not necessarily disqualify an applicant.		
<i>Are you licensed to operate a motor vehicle in this state?</i>		
<i>Has your license to operate a motor vehicle ever been revoked? If yes, please explain.</i>		
<i>Have you ever been bonded?</i>		
<i>Has your bonding ever been revoked? If yes, please explain.</i>		
<i>Have you ever been convicted of a felony or misdemeanor? If yes, please explain.</i>		
<i>Have any of your Red Cross certifications ever been revoked? If yes, please explain.</i>		
Why do you wish to volunteer with the American Red Cross (optional):		

STATISTICAL INFORMATION

The American Red Cross, in recognition of its responsibility to employees, volunteers, and the community it serves, reaffirms its policy to assure fair and equal treatment in all of its practices, for all persons. The American Red Cross will not discriminate on the basis of race, color, religion, sex or national origin, or against any qualified handicapped individual, disabled veteran, or veteran of the Vietnam era. The following information is requested solely to determine the diversity of Red Cross volunteers.

Gender: M F

Veteran: Yes No

Disabled: Yes No

I do hereby give the American Red Cross permission to inquire into my educational background, driving record, police records, employment, and/or volunteer history. I further give permission to the holder of any such records to release the same to the American Red Cross.

I do hereby hold the American Red Cross harmless from any liability, whether civil or criminal, that may arise as a result of the release of this information about me. I further hold harmless any individual, agency, business, or corporation that provides information or documents to the above-named American Red Cross unit. I understand that the American Red Cross will use this information as part of its verification of my volunteer application and periodically for evaluation purposes. All information is confidential.

I acknowledge I am aware a copy of the Volunteer Handbook is located in the office of the Volunteer Manager and on the web site www.kingsportredcross.org.

Signature: _____

Date: _____

FOR OFFICE USE ONLY:

VOLUNTEER ORIENTATION DATE: _____

INTELLECTUAL PROPERTY AGREEMENT SIGNED DATE: _____

CODE OF CONDUCT AGREEMENT SIGNED DATE: _____

BACKGROUND CHECK COMPLETED DATE: _____

IDS ISSUED

TYPE: _____

ISSUE DATE: _____

EXPIRE DATE: _____

DEPARTMENT: _____

JOB TYPE: _____

LINE OF SERVICE: _____

BRANCH OF JOB: _____

JOB BEGIN DATE: _____

JOB END DATE: _____

AMERICAN RED CROSS CODE OF CONDUCT

Introduction

The American Red Cross is a charitable not-for-profit organization dedicated to providing service to those in need. The American Red Cross has traditionally demanded and received the highest ethical performance from its volunteers and paid staff. In an effort to maintain the high standard of conduct expected and deserved by the American public and to enable the organization to continue to offer services required by those in need, the American Red Cross operates under the following Code of Conduct, applicable to all volunteers and paid staff.

CODE OF CONDUCT

No volunteer or paid staff member shall:

1. Authorize the use of or use for the benefit or advantage of any person, the name, emblem, endorsement, services, or property of the American Red Cross.
2. Accept or seek, on behalf of himself or any other person, any financial advantage or gain of other than nominal value which may be offered as a result of the volunteer's or paid staff's affiliation with the American Red Cross.
3. Publicly utilize any American Red Cross affiliation in connection with the promotion of partisan politics, religious matters, or positions on any issue not in conformity with the official position of the American Red Cross.
4. Disclose any confidential American Red Cross information that is available solely as a result of the volunteer's or paid staff member's affiliation with the American Red Cross to any person not authorized to receive such information, or use to the disadvantage of the American Red Cross any such confidential information, without the express authorization of the American Red Cross.
5. Knowingly take any action or make any statement intended to influence the conduct of the American Red Cross in such a way as to confer any financial benefit on any person, corporation, or entity in which the individual has a significant interest or affiliation.
6. Operate or act in any manner that is contrary to the best interests of the American Red Cross.

In the event that the volunteer's or paid staff's obligation to operate in the best interests of the American Red Cross conflicts with the interests of any organization in which the individual has a financial interest or an affiliation, the individual shall disclose such conflict to the American Red Cross upon becoming aware of it, shall absent himself or herself from the room during deliberations on the matter, and shall refrain from participating in any decisions or voting in connection with the matter.

AMERICAN RED CROSS CODE OF CONDUCT

Certification

I _____ certify that I have read and understand the Code of Conduct of the American Red Cross and agree to comply with it. I affirm that, except that as listed below, I have no financial interest or affiliation with any organization which may have interests that conflict with, or appear to conflict with, the best interests of the American Red Cross. Should such conflicts or apparent conflicts of interest arise in connection with the affiliations listed below, I agree to refrain from participating in any deliberations, decisions, or voting related to the matter.

I also agree, during the term, of my affiliation with the American Red Cross, to report promptly to the Chairman of my unit, or his/her designee, any future situation that involves, or might appear to involve, me in any conflict with the best interests of the American Red Cross.

Date

Name and Title

Signature

Address

CONFIDENTIAL INFORMATION AND
INTELLECTUAL PROPERTY AGREEMENT
For All Volunteers

This Confidential Information and Intellectual Property Agreement ("Agreement") is made as of the date of signature below ("Effective Date"), by and between THE AMERICAN NATIONAL RED CROSS, including all chartered units ("Red Cross"), and the undersigned ("I," "me" or "my").

Reasons for Agreement

I desire to volunteer or to continue to volunteer with the Red Cross. I acknowledge that I may, in the course of my service to the Red Cross ("Volunteer Service"), have access to or create (alone or with others) confidential and/or proprietary information and intellectual property that is of value to Red Cross. I understand that this makes my position one of trust and confidence. I understand Red Cross' need to limit disclosure and use of confidential and/or proprietary information and intellectual property. I understand that all restrictions are for the purpose of enabling Red Cross to fulfill its humanitarian mission, to maintain donors, customers and clients, to develop and maintain new or unique products and processes, to protect the integrity and future of Red Cross and to protect the employment and volunteer opportunities of the Red Cross. THEREFORE, I agree to the following:

1. Definitions.

"Confidential Information" shall include but not be limited to:

- (i) information relating to Red Cross' financial, regulatory, personnel or operational matters,
- (ii) information relating to Red Cross clients, customers, beneficiaries, suppliers, donors (blood and financial), employees, volunteers, sponsors or business associates and partners,
- (iii) trade secrets, know-how, inventions, discoveries, techniques, processes, methods, formulae, ideas, technical data and specifications, testing methods, research and development activities, computer programs and designs,
- (iv) contracts, product plans, sales and marketing plans, business plans and
- (v) all information not generally known outside of Red Cross regarding Red Cross and its business, regardless of whether such information is in written, oral, electronic, digital or other form and regardless of whether the information originates from Red Cross or Red Cross' agents.

"Intellectual Property" shall include but not be limited to:

- (i) all inventions, discoveries, techniques, processes, methods, formulae, ideas, technical data and specifications, testing methods, research and development activities, computer programs and designs (including improvements and enhancements and regardless of patentability),
- (ii) trade secrets and know-how,
- (iii) all copyrightable material that is conceived, developed, or made by me, alone or with others,
- (iv) trademarks and service marks and
- (v) all other intellectual property.

Intellectual Property shall include any intellectual property created by me:

- (y) in the course of Volunteer Service or using Red Cross time, equipment, information or materials, and

(z) within one (1) year after termination of Volunteer Service and relating directly to work done during Volunteer Service.

Intellectual Property may be in any form, including but not limited to written, oral, electronic, digital or other form.

2. Obligation of Confidentiality. Except as may be required for the performance of my duties during Volunteer Service, or unless specifically authorized in writing by Red Cross, I shall not use or disclose, for my or for others' benefit, either during or after Volunteer Service, any Confidential Information.

3. Disclosure and Ownership of Intellectual Property. I (i) shall promptly and fully disclose to Red Cross any and all Intellectual Property, (ii) agree that all Intellectual Property shall be owned by Red Cross, (iii) agree to and do hereby assign, transfer and convey to Red Cross the entire right, title and interest in and to all Intellectual Property, (iv) will execute and deliver any and all documents, take all actions and render any and all assistance reasonably requested by Red Cross, during or at any time after Volunteer Service, to establish Red Cross' ownership of, or to enable Red Cross to obtain patents to or register copyrights of, any Intellectual Property, and (v) acknowledge that all Intellectual Property that is copyrightable subject matter and that qualifies as a "work made for hire" shall be automatically owned by Red Cross. In the event Red Cross is unable for any reason whatsoever to secure my signature to any document required to apply for or execute any patent, copyright, or other applications with respect to Intellectual Property, I hereby irrevocably appoint Red Cross and its authorized officers and agents as my agents and attorneys-in-fact to execute and file any such application and to do all other acts to further the prosecution and issuance of patents, copyrights, or other rights with respect to Intellectual Property with the same legal force and effect as if executed by me. As a reminder, Intellectual Property shall only include intellectual property created by me (y) in the course of Volunteer Service or using Red Cross time, equipment, information or materials, and (z) within one (1) year after termination of Volunteer Service and relating directly to work done during Volunteer Service.

4. Ownership and Return of Material. All materials, including but not limited to business information, files, research, records, memoranda, books, lists, computer disks, hardware, software, cell phones and other wireless devices, documents, drawings, models, apparatus, sketches, designs and any other embodiment of Confidential Information or Intellectual Property received by me during Volunteer Service, and any tangible embodiments of such materials created by me, alone or with others, whether confidential or not, are the property of Red Cross. I shall return to Red Cross all such materials, including copies thereof, in my possession or under my control upon termination of Volunteer Service for whatever reason or upon the request of Red Cross. The return of such materials shall take place within twenty-four (24) hours of notice of termination or upon request of Red Cross, whichever comes first.

5. Survival of Obligations and Enforcement. The obligations that I have under this Agreement shall survive the termination of Volunteer Service, regardless of the reasons or method of termination. I agree that Red Cross shall be entitled to recover from me all attorneys' fees incurred in enforcing Red Cross' rights under this Agreement.

I represent that the above restrictions are necessary to protect Red Cross' legitimate interests, and that these restrictions will not prevent me from earning a livelihood.

VOLUNTEER

Signature

Volunteer ID Number

Printed Name

Department or Division

Title

Rev. 03/05